**Curriculum Vitae** 

FULL NAME **IBRAHIM-AHMED**, Alirat Molade

PLACE OF BIRTH & DATE OF BIRTH: Lagos State / 15th May, 1983.

NATIONALITY: Nigerian

STATE OF ORIGIN/ L.G.A: Osun State / Ede North Local Government

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MARITAL STATUS: Married

**EDUCATIONAL INSTITUTIONS ATTENDED WITH DATES:**

Fountain University Osogbo, Osun State - 2016-2018

Federal Polytechnic Ede, Osun State. - 2010-2012

TRUSTCO Resources Limited - 2011

Federal Polytechnic Ede, Osun State. - 2007-2009

Shalom Computer Institute, Lagos State - 2004

Daarul Mojeed Wa Sallam Arabic and Islamic School, Lagos State - 2003

Onipetesi High School Agege, Lagos State. - 1996-2002

Dopemu Primary School, Dopemu – Agege, Lagos State. - 1991-1996

 **ACADEMIC AND PROFESSIONAL QUALIFICATIONS OBTAINED WITH DATES**

B.Sc. in Business Administration - 2018

National Youth Service Corps (NYSC) - 2014

Higher National Diploma in Office Technology & Management (HND) - 2010-2012

Certificate of Proficiency in Corporate Ethic & Human Relation Skills - 2011

National Diploma in Office Technology & Management (ND) - 2007- 2009

Certificate in Secretarial & Desktop Publishing - 2004

Certificate in Walimat Qur’an - 2003

Senior Secondary Certificate Examination (SSCE) - 2002

Primary School Leaving Certificate - 1995

**NAME AND ADDRESS OF PREVIOUS EMPLOYER**

Secretary - Darul-Atfal International College, Agege – Lagos State - 2009-2010

**NAME AND ADDRESS OF PRESENT EMPLOYER**

Fountain University Osogbo, Oke Osun, Osun State March 2014 till date

**WORKING EXPERIENCES AND POSITIONS HELD WITH DATES:**

* Administrative Officer II, Fountain University Osogbo - 2019 till date
* Secretary to the Registrar, Fountain University Osogbo, - 2018
* Secretary, Dean’s CONAS, Fountain University Osogbo - 2017 - 2018
* Secretary, Vice-Chancellor’s Office, Fountain University Osogbo. - 2017
* Secretary, Dean’s PG School, Fountain University Osogbo - 2016- 2017
* Secretary to the Registrar, Fountain University Osogbo, - 2013-2016
* Secretary to the Darul-Atfal International College, Agege – Lagos State 2009-2010

**EXTRA CURRICULAR ACTIVITIES:**

* Member, Committee on University Website 2017
* Member , Committee on New Programmes 2017
* Proctor Officer, 2017 UTME Exercise- Fedpolyede South Campus 2017
* Member, Committee on Design of Computation Package for Postgraduate School 2016
* Member, Resource Visit on Masters Business Administration Programme 2016
* Member, National Emergency Management Agency (NYSC-NEMA) 2013-2014
* Member, Muslim Corper’s Association of Nigeria 2013-2014

 (MCAN - Osun State Chapter)

* Member, Muslim Student Association of Nigeria(MSSN), Ede 2010-2012
* Member, National Association Office Technology and Management(NAOTEM) 2010-2012

Federal Polytechnic Ede, Osun State.

**REFEREES:**

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