

DECISIONS EXTRACT OF THE SENATE 84TH MEETING HELD ON 6TH DECEMBER, 2018

Senate at its 84th statutory meeting held on 6th December, 2018 deliberated extensively on many issues and the following decisions were taken:

1. NEW PROGRAMMES: MEDICAL SCIENCES

Senate resolved that BSc. should be indicated against each of the programmes listed under the College of Basic Medical Sciences.

2. 2017/2018 SECOND SEMESTER 100 LEVEL EXAMINATION'S RESULT

Senate directed that Lecturers should do everything necessary regarding the verification and modification with the guide of Heads of Departments and the Deans. Only results that are ratified by the College would be uploaded. The deadline for the exercise is 13th December, 2018.

3. COMMITTEE ON 2017/2018 SECOND SEMESTER 100 LEVEL UPLOADED EXAMINATION'S RESULT

Senate at its 84th statutory meeting held on Thursday, 6th December, 2018 noted the discrepancies in the uploaded second semester 2017/2018 100 level results. A Committee was constituted to take a holistic look at the package for processing of results. The members are:

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| 1. Dr. A.J.K. Shittu | Chairman |
| 2. Dr. M. Bojuwon | Member |
| 3. Mr. R.A. Azeez | Member |
| 4. Mr. Akeeb Olateju | Secretary |

Terms of Reference:

- i. To examine the merits and demerits of the package for processing results.
- ii. To determine the hierarchy of processing of results.
- iii. To suggest access control in terms of inputting, modification and authorization.
- iv. To recommend mechanism for accessing the login history to determine use and abuse, and

v. To suggest measures to improve security of students' results.
The Committee is expected to forward its report latest by Friday 21st December, 2018.

5. PREPARATION FOR INSTITUTIONAL ACCREDITATION

The Committee on Accreditation and the Directorate of Academic Planning to commence preparation for the 2020 accreditation exercise immediately after the University's 8th convocation ceremonies.

6. CHANGE IN NOMENCLATURE FROM BIOCHEMISTRY TO BIOCHEMISTRY & NUTRITION

Senate noted that a response to the proposal to change the nomenclature of Biochemistry to Biochemistry & Nutrition had not been received from the National Universities Commission (NUC). The Directorate of Academic Planning Unit was directed to send a copy of the letter written to the National University Commission (NUC) on the matter should be forwarded to Vice Chancellor's office for possible follow up.

6. SERVICE OF ADJUNCT LECTURERS

All Heads of Departments are to ensure that the services delivered by Adjunct Lecturers are scrutinized and they should also be assessed by students as done with other lecturers in the University.

7. CONFERENCES/SEMINARS/WORKSHOPS

Senate directed members of staff who attended one conference/seminar/workshop or the other to forward pictures and relevant information for upload to the University website and published in the University bulletin.

9. SUPPLY OF SUBSTANDARD MATTRESS

Dean, Student Affairs to harvest a comprehensive report on this and if necessary invite the manufacturer since there is one year guarantee on the mattresses.

10. ANNUAL REPORT

Departments and Units should go through the draft Annual Report and their input. Academic Planning Officer should do all things necessary and forward the draft to the Vice Chancellor's office not later than 13th December, 2018.

11. REVIEW OF HANDBOOK

Due to the size and significance of the Handbook, members felt that time would not permit a critical consideration. In view of this, they decided that a special senate meeting solely for consideration of the reviewed Handbook was therefore slated for Thursday 3rd January, 2018 in the Senate Chamber at 10.00 am.

12. CEREMONIES COMMITTEE: ORDER OF PROCEEDINGS

Senate perused the draft of the Order of Proceedings for the forthcoming convocation ceremony and directed that copies of the draft must be distributed to the members to make corrections and submit observations by Monday 10th December, 2018.

13. 2018/2019 AMENDED ACADEMIC CALENDAR

Senate considered and approved the 2018/2019 amended academic calendar subject to minor modifications. The corrected copy to be made available to members of the University community immediately.

14. REQUEST FOR PERMISSION TO REGISTER EXTRA UNIT

Senate considered and ratified the requests of the following students to register for additional units:

- 1. OGUNBAMBI, Maryam (FUO/17/0237) 200 level Microbiology
- 2. ORIOLA, Toheeb Olawale (FUO/160204) 400 level Sociology
- 3. Gbadebo Adeyinka Kabir (NAS13058) Industrial and Environmental Chemistry

15. INTRA UNIVERSITY TRANSFER

Senate considered the requests of the following students for intra university transfer:

- i. TATA, Abbati Umar (FUO/17/0003) Economics
- ii. HUSSAYN, Qudus (FUO/16/0131) Political Science

Senate approved the request of the above two students. However, HUSSAYN, Qudus should be directed to write a letter of undertaking to correct the deficiency in the O'level result with credit pass in subjects relevant for the new programme where he is transferring to. Senate directed further that the Admission Officer should have input in the intra-university transfer process by certifying that the students are qualified for the new programmes or not.

16. ESTABLISHMENT OF ENTREPRENEURIAL UNIT

Senate noted the report from the entrepreneurship unit on the need to operate as an independent Unit for efficiency. Senate approved the proposal subject to provision of a comprehensive report on modalities for the running of the unit before the next Senate meeting.

17. EXTERNAL EXAMINERS' REPORT

Senate considered the reports of External Examiners from various Departments. Senate resolved that Departments must present papers of External Examiners for approval by Senate before they are engaged.

18. EXECUTIVE APPROVAL FOR 2017/2018 SECOND SEMESTER RESULT

Senate noted from the Department of Chemical Sciences, the re-presentation of the corrected 2017/2018 Second Semester Examination Result. The result was re-presented to take care of Baale Fatiah's (NAS/14035) passed course that was not recorded at the point of computation. The result was approved by Senate.

19. LETTER OF UNDERTAKING

Senate approved the letter of undertaking written by Akinremi Shukurah (NAS/13032) a 400 level student of the Department of Business Administration following her resumption from suspension.

20. REQUEST FOR DEFERMENT OF FIRST SEMESTER 100 LEVEL COURSES

Senate turned down the request to defer the registration of First Semester 100 level by OJEDOKUN, Raimot Olabisi (FUO/16/0300) a 300 level Biochemistry student. Students must now register for any outstanding lower level courses before any higher level course. The rejection was premised on the position of the Senate that any student admitted in to the University in the second semester should continue to take courses at the lower level before those at higher level. In other words, if such student moves to year two, he would be asked to register 100 level first semester courses for the first semester.

21. REQUEST FOR DEFERMENT OF 2018/2019 ACADEMIC SESSION

Senate considered the request of Olakitan, Fumbi Damilola (MAS/15133) of the Department of Political Science to defer studentship for the 2018/2019 academic session. Senate directed that Olakitan Fumbi should re-write the letter properly with the guide of the Head of the Department.

22. REGULARIZATION OF STUDENTSHIP

Senate noted the request for regularization of studentship written by the underlisted 200 level students of Computer Science:

- a. Jimoh AbdulQuadri (FUO/17/0357)
- b. Uthman Olabisi (FUO/17/0348)
- c. Pennue Suleiman (FUO/17/0407)
- d. Iyade Moradeyo (FUO/17/0394)
- e. Adewumi Sarafadeen (FUO/17/0063)
- f. AbdulAzeez Modinat (FUO/17/0008)

Senate, however, did not approve the above request based on the rule that students who were admitted into the University in the second semester should take courses at the lower levels before those at higher levels and they should complete the statutory semesters allowed for undergraduate programmes.

23. LETTER OF APPEAL

Senate considered and approved on compassionate ground the appeal by Bakenne Fuad Olabode (MAS/13049), a 400 level student in the Department of Accounting to utilized the payments he made in 2015/2016 & 2016/2017 following reinstatement of his studentship.

24. RESUMPTION OF STUDIES

Senate considered and ratified the letter of request for resumption of studies written by the following students:

A	BALOGUN, Kunle Abdulyaqin (FUO/NAS/11036)	400 level Computer Science	Approved
B	OGUNJIMI, Adekunle Oluwafemi (FUO/16/0176)	400 level Accounting	Approved subject to clearance from Bursary that he is not owing the University
C	OGUN, Olatundun Taofikat (FUO/16/0171)	400 level Microbiology	Approved

25. STUDENTS' DRESS CODE

Senate noted the report from members on indecent dressing, most especially among the female students on the campus. Senate therefore directed all members of staff to be agents of enforcement of decent dressing among students of the University.

26. UPDATE ON JUPEB

Senate has directed that Dr. Muse Oke should perfect arrangement for the smooth take-off of the JUPEB programme.

27. TASK FORCE ON MONITORING OF LECTURES

Senate noted the report from the committee on Task Force Monitoring on the irregularities of both Students and Lecturers at lectures. Senate directed academic staff members to take up their responsibilities with all dedication and commitment and that if any lecture period has been changed on the time table, the committee should be notified of the change immediately.

28. WRITING OF MEMORANDUM

Senate observed that a number of memos that emanate from various Departments and Units are usually not error-free. Senate directed that hence-forth, Deans and Heads of Departments/Units should properly vet memos that go out through them so as to protect the good name of the University.

29. PROVISION OF COPY OF ORIGINAL CERTIFICATES

Senate noted that a number of staff members do not have the original copies of results in their staff files. Senate therefore directed the concerned staff to forward copies of their certificates to the Registrar on or before 10th January, 2019. Staff who fail to comply will have their January, 2019 salaries withheld.

30. NEW GUIDELINES ON INTERNAL AND EXTERNAL CORRESPONDENCE

Senate directed that henceforth no correspondence will be received from staff without the authorized line of communication, that is all must be through the respective Heads of the Departments or Units through the Dean.

31. PROCUREMENT COMMITTEE

Senate at its 84th statutory meeting held on 6th December, 2018 observed that the present head of the Procurement Unit is the Chief Internal Auditor (CIA). Senate, therefore, replaced the CIA with Dr. A.K. Salau of the Department of Chemical Sciences was appointed as the Chairman of the Procurement Committee on technical ground.

32. UPDATE ON MCATI & ATS

Dr. M. Bojuwon informed the Senate that Fountain University students who registered for the programmes are doing well and that seven of them have successfully completed the ATS. Senate directed Dr. M. Bojuwon to come up with a comprehensive written report on MCATI & ATS.

33. PROPOSAL ON INCLUSION OF BUSINESS MANAGER INTO THE BUSINESS VENTURES

Senate approved the inclusion of the Business Manager, Mr. AKANO, Ayodeji AbdulHafiz in the University Business Ventures.

34. PROPOSAL ON INCLUSION OF THE CHIEF SECURITY OFFICER INTO THE SECURITY COMMITTEE

Senate approved the inclusion of the Chief Security Officer, ASP EGBEDELE, Ajibade Apanpa in Security Committee.


Mrs. K.W. SALLEE