

## CURRICULUM VITAE TEMPLATE

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1. Name: Surname, First Name Middle Name
2. Post Desired:
3. Present Position:
4. College/Department:
5. Place and Date of Birth: DD/MM/YYYY
6. Nationality:
7. State of Origin/Local Govt Area:
8. Marital Status:
9. Number and Ages of Children:
10. Residential Address: \_\_\_\_\_  
\_\_\_\_\_
11. Address for Correspondence: \_\_\_\_\_  
\_\_\_\_\_  
Telephone No(s): \_\_\_\_\_ Mobile(s): \_\_\_\_\_  
Institutional e-Mail Address: \_\_\_\_\_
12. Educational Institutions attended with dates (Starting with the Latest Date/Institution)
13. Academic Qualifications obtained with dates (Starting with the Latest: Date/Qualification/Subject)
14. Professional Qualification(s) with dates (Starting with the Latest)
15. Training/Professional courses attended with dates (Date/Qualification)
16. Membership of Professional bodies/societies (Date/Professional Body/Status/Type of Membership e.g. Full/Fellow/Associate/Coordinate etc)
17. Work Experience with dates
  - a. Work experience in the University
  - b. Work experience in other organisation(s)  
(Date/Institution/Status/Responsibility)
18. Thesis/Dissertation/ (Indicate for which Degree/Discipline/Year/Institution Start with the highest Degree Date/Title/Degree/Institution)
19. Extra Curricular activities

20. Referees

- i. three (3) referees, 2 of whom must be academic who are familiar with the academic and scholarly progression of the candidate/applicant over a reasonable length of time. (Name/Institution/Address) stating in what capacity (mentor, collaborator, teacher, degree project supervisor etc.
- ii. applicants/candidates whose referees have a wider geographical spread would earn additional credit.

21. Signature/Date