

A COMMUNIQUE ISSUED AT THE END OF 1-DAY STAFF RETREAT FOR DEANS, DIRECTORS, HEAD OF DEPARTMENTS AND UNIT OF FOUNTAIN UNIVERSITY, OSOGBO HELD AT THE SENATE/COUNCIL CHAMBERS ON TUESDAY, 7 NOVEMBER, 2023.

As part of the strategic policy of the University Management to run the University affairs in line with the best international practices, the Professor Olayinka R. Karim's led management organised a day Staff Retreat for the Deans of Colleges, Director of Centres, Head of Departments and Unit heads in the University to brainstorm on how best the Fountain University system could be well managed in a competitive manner towards realising the vision, mission and stated goals of the University and in tandem with the outlined objectives of Professor Olayinka R. Karim's management agenda which includes;

- Improvement of the curriculum and scholarship programmes
- Increase student's enrolment
- Digitisation and internalisation of a smart campus
- Staff and Students' welfare and stimulating student centredness learning and friendly campus
- Vibrant funding of the University
- Strengthening the gown to town relationship through community service
- All-inclusive governance.

Arising from the outlined objectives of the retreat, the following resolutions were made;

I. To improve contents of the University website

1. The contents of information on the University website to be consistently updated.
2. Staff are to ensure that they update their curriculum vitae
3. That departments should develop courseware for their courses.
4. To ease the effective implementation of the item 3 & 4 above, the College representatives in the ICT Committee will collate all updated Staff profile and other relevant content for the purpose of uploading on the website after it must have been scrutinized by the Library & Publication Committee.
5. The chain of custody for the verification of web content will be from the Head of department or unit, to the Dean and to the Vice Chancellor. Final approved copies are to be made available to the ICT as soft copies.

6. The ICT Unit (Webmaster) should be furnished with relevant Information about the College of Arts and the available programmes offered.
7. Other sundry information such as, school fee payment regime, frequently asked questions about the University are to be made available on the school's website to guide visitors.

II. Student enrolment drive

8. As obtainable in other institutions, the University should consider floating highly subscribed/admission driven courses such as International Relations, Health Information Management, Food Science and Technology, Library & Information Science among others.
9. Special consideration/admission criteria be given to all athletes that choose the Fountain University as first choice.
10. Individual or corporate sponsors of students up to five and above in the University must be commended and given a rebate of 5% of the tuition fee on each of the student sponsored. Evidence of the sponsorship must be established by the Management.
11. Admission office must, as a matter of policy market other suitable programmes to candidates that do not qualify for the choice programme they applied for.
12. Admission Officer to collate the list of all sponsored candidates by Alhaji Mujahid Asari Dokubo and other sponsors for necessary attention of the Management.

III. Academic Matters

13. Application/request for Make Up examination be communicated to the office of the Vice-Chancellor within two weeks after the conduct of the general examination.
14. 70% attendance at lectures by students is to be sustained.
15. Directorate of Academic Planning is to monitor lectures and be in charge of Quality Assurance.
16. Departments and Colleges are to put in place Lecture Monitoring and Assurance Committees.
17. Lecture time table to be harmonized

IV. Admission Matters

18. Second semester admission be sustained across all department, except for LLB Law, B.N.Sc. Nursing and BMLS Medical Laboratory Science, up until three weeks to examination.
19. Students admitted three weeks to the examination in any semester may be eligible to write the examination for that semester and any admission after three weeks to the first semester examination is to be deferred till second semester. Candidates offered admission after three weeks into the second semester examination will be advised to defer the admission till commencement of the beginning of another Session.

20. Any student admitted three (3) weeks to first semester examinations be subjected to writing undertaking showing such student's willingness to write exam despite the short timing to the exam date. This is to ward off any claim of foul play from the students against the school in the event of poor performance stemming from ill-preparation.

V. Student Registration

21. Payment of Twenty Thousand Naira (#20,000.00) penalty for late registration by returning students begins from the 5th week after resumption and it is to take effect from 2023/2024 session.
22. Heads of Departments are to harvest the list of registered students from the website regularly and specifically at the end of the 5th week of resumption.
23. Manual course registration form is to be discontinued forthwith
24. Students are to henceforth print their online course forms and such forms are to be signed by Heads of Departments, College Officers and Deans

VI. Hybrid Mode of Study

25. The University at College and department level should develop a system for Hybrid mode of study and facilities for online lectures be made available in phases.
26. Postgraduate Lecture facilitation should adopt more of hybrid mode.

VII. Halls of Residence

27. Jubrila Ayinla and NASFAT halls of residence are to be provided with generators for the pumping of water.
28. The Acting Dean, Student Affairs is to furnish the University Management with report on the state of inverters in the hostels to ensure regular power supply.
29. Public Address system to be procured and mounted at the hostels

VIII. Dress Code

30. Staff and students are to henceforth dress corporately and with ID card. A native attire is not complete without a cap while a typical English attire requires a tie and shirt well tucked inside the trouser with a shoe not slippers to match.
31. Only Fountain crested vest are allowed on Wednesdays, the absence of that means staff members are to retain the status quo.
32. Flagrant abuse of Jalab, Palm slippers others are not permitted forthwith.
33. Long hair cut is not allowed for male students.
34. Blouse on a trouser should reach the ankles for the female students
35. Information about dress code and penalties to be put on the University website
36. Staff offenders on dress code are to be reported to their HODs.
37. Every member of staff is to always wear ID cards
38. The use of ID cards by students is to be enforced by all lectures

IX. Islamic Consciousness

- 39. Speakers/Public Address systems should be mounted across the University campus to create awareness during call to prayers.
- 40. A Centre for Islamic Awareness and Orientation is to be created
- 41. All academic activities must be suspended during the time for solah and Lecturers/Staff lead students to the Masjid.

X. Sponsorship to Training Workshops, Conferences & Seminars

- 42. Staff are to look out for conferences that have sponsorship windows.
- 43. Certificate of attendance and receipt are to be used for retirement by those sponsored by the University.

XI. Leave Matters

- 44. Leave for one day, two days and three days are to be approved by the HOD, Dean and Vice Chancellor respectively, Staff are to download the appropriate form from the website.
- 45. Any officer who errs in granting leave is to be queried by a superior officer

CONCLUSION

In conclusion, the management is committed to ensuring that the University is well managed in a competitive manner towards realising her vision, mission and stated goals. We believe that these actions upon successful implementation will birth desired results. We encourage all stakeholders to join us in walking all the above mentioned resolutions.



ADENEKAN Sheriff A
Registrar